



Principal's Message

Dear Parents/Carers

As we move into the beginning of Week 5 we are at the half way mark of Term 1. There has been a great deal of work achieved so far and a great deal more to get through. Parent/Teacher interviews are being held at the end of this month and I invite you to take the opportunity to meet with your child's teacher and book your interview via the Compass App.

Years 3 & 5 NAPLAN

During the weeks of 15th – 27th March our school will undertake the NAPLAN assessments. NAPLAN has been moved forward in an attempt to make the data more relevant to teaching and learning. Please ensure that you do not over-emphasize the importance of this assessment as it is one assessment in many years of schooling. If you believe that your child needs assistance during NAPLAN please make sure that you contact either the classroom teacher or Learning Support department. You can do this by emailing the admin team or phoning and leaving a message, with as much notice as possible so that other arrangements can be made.

Welcome Mrs Frances Johnson

We welcome Mrs Frances Johnson to our clerical team who will be in the Admin office on Mondays & Tuesdays.

Parking

Last Friday afternoon a Police Officer was in attendance at the Burke Street pick up zone. It is important that everyone understands that the Police come to schools to ensure that everyone is doing what is right and to make sure that the children are kept safe. I encourage you to obey the road signs around the school.

Term 2 Pupil Free Day

All staff will be undertaking professional development training on Monday 24th April. This will therefore be a **PUPIL FREE DAY**. Can I remind parents that Tuesday 25th April is ANZAC DAY, therefore school will resume for Term 2 on Wednesday 26th April.

Please see included later in the Newsletter the Collection Notice for Parents & Guardians from the Australian Government.

Duilio Rufo
Principal

Dates to Remember

- 21 FEB - DIO SWIMMING CARNIVAL
- 22 FEB - SHROVE TUESDAY
- 22 FEB - KINDY INFORMATION EVENING 6PM
- 22 FEB - ASH WEDNESDAY
- 23RD & 24TH FEB - SCHOOL PHOTOS
- 27FEB – 3RD MAR – PT INTERVIEWS
- 15-27 MAR - NAPLAN
- 20TH – 25TH MAR – PP MEETINGS K-YR 3
- 27 MAR – CROSS COUNTRY
- 3-6 APR – PP MEETINGS YRS 4 - 6
- 7 APR – HOLY THURSDAY – LAST DAY OF TERM 1
- 8 APR – GOOD FRIDAY
- 24 APR – PUPIL FREE – STAFF IN SERVICE
- 25 APR – ANZAC DAY – PUBLIC HOLIDAY
- 26 APR – FIRST DAY TERM 2

To bring Christ and His message, in all its richness, into the hearts and lives of all.



Assistant Principal's Message

Start to Lent

Today we celebrated Shrove Tuesday, traditionally pancakes are eaten on Shrove Tuesday, to "indulge" one last time before the start of Lent and eat food that could not be eaten through Lent. Tomorrow is Ash Wednesday, the start of Lent, which is perhaps the most important season in the Church calendar. During the 40 days of Lent, it is traditional to pray, fast and participate in almsgiving. All classes will focus on Lent in Religion lessons, we also encourage families to prepare for Lent in small ways at home:

- Pray – spend time before a meal together to say a prayer of thanks or focus on something each person is grateful for in their day.
- Fast – try to abstain from eating "treat" food such as chocolate or cakes.
- Almsgiving – donate money or goods to those less fortunate. This can also include doing kind deeds for other.

School Photos

Our school photos will be held on 23rd and 24th February. A roster for photos is included later in this Newsletter. Children are to wear their full, formal uniform for their class and individual photos, even if it their sport day. Children can wear their sport uniform for the family photos, as these are done across two days during lunch time. We have worked around the sport roster to ensure all children are in their formal uniform, **SO PLEASE NOTE THERE HAS BEEN A CHANGE OF DATE FOR YEAR2 & 3** to ensure children are not in their sport uniform. If your child misses their photo day for any reason you can contact Newcastle School Portraits and make a booking to have your child's photo taken at their Broadmeadow premises.

Flexible Groups in Maths and English

This week, flexible groups in Maths and English will start in Years 2-6, with Year 1 starting in Week 6. All the teachers are looking forward to the groups, as it allows us to cater to the specific needs of students, both support and extension. Teachers continually assess and discuss the achievement and growth of students, to ensure students are placed in the group that is most suitable for them. Twice a term, teachers also meet to discuss data across the grade and adjustments to the groups are made as needed.

Personalised Planning Meetings (PPs)

Students with additional learning needs will be offered Personalised Planning Meetings (PPs) later this term. Students in K-3 will have their PPs in Week 9 and Years 4-6 will be in Week 11. These meetings will be opened this **Friday 24 February at 12:00pm**. If your child has a PP, you can also have a Parent/Teacher Meeting (PT) in Week 6. The Week 6 PT Meetings are shorter meetings to meet your child's teacher and set some goals for Term 1 and 2. PPs are ½ hour meetings to set goals and strategies to address the specific learning needs of children who have funding.

Parent Teacher Meetings (PT)

PT meetings will take place next week. If you have not booked a meeting, please do so on Compass. The bookings for all PT meetings will close this **Friday at 10:00am**.

Kaylene Maretich
Assistant Principal

This is a great opportunity for our students to improve their knowledge about how to care for the environment and how when we work together in practical ways, we can make a positive difference in our world. See website link for more information <https://www.cleanup.org.au/cleanupaustaliaday>



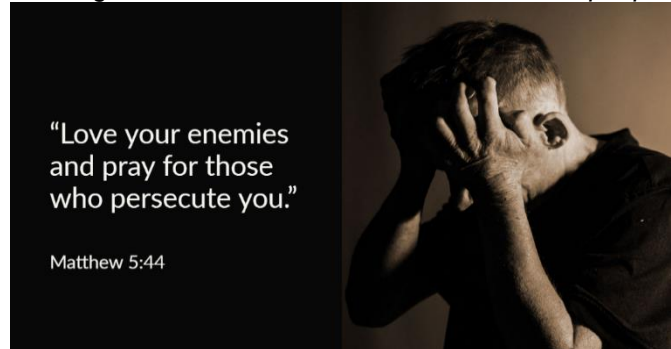
Clean Up Australia

Clean Up Australia Day occurs annually on the first Sunday in March. Get involved and take positive, practical action. www.cleanup.org.au

RE News

Sunday Gospel Reflection – The following is a wonderful reflection on the scriptures by Dianne Bergant: *At times it seems we have rewritten the 'Golden Rule' to say: Do unto others before they can do unto you! In saying this we are not encouraging each other to do good, but to be defensive. Jesus tells us to go the extra mile, turn the other cheek, outdo ourselves in generosity and rise above the fray. He is not suggesting that we allow ourselves to be abused, but that we not perpetuate the antagonism out of which the mistreatment arose. He is not advocating passivity, but he is saying that we should not retaliate. Jesus is describing what we today would call active non-resistance, the attitude taught by Gandhi and Martin Luther King.*

We are familiar with the answer to the question: Who is my neighbour? We usually interpret it to mean those we do not particularly like. It is important to love them, to be kind to them, to help them when they are in need. But these are not the people whom Jesus is talking about in today's reading. He tells us that the neighbours whom we are to love are those people who do not like us. We are to love those who



deliberately exclude us from their social circles, who talk about us behind our backs. We are to love those who make us feel that we are not good enough for them, those who resent us for our accomplishments. We are to love those who exploit us or do us harm. This is indeed a radical teaching.

Taken from -

<https://www.liturgyhelp.com/calendar/date/2023Feb19/0/RefDiBer>

Shrove Tuesday & Caritas Launch: Project Compassion – Today is Shrove Tuesday – the day before Ash Wednesday and the commencement of the season of Lent. Caritas also traditionally launches their Project Compassion initiative on this day each year. The theme of this year's Project Compassion is, 'For All Future Generations'. Mr Rufo & Mr Smith accompanied our School Captains & Councillors to attend this launch at Sacred Heart Cathedral in Hamilton. Family Project Compassion boxes have also been sent home today and you are encouraged to support this worthy cause. We will be asking for all boxes and money to be returned by the end of term.

Ash Wednesday & Lent – Tomorrow, Wednesday 22nd February is Ash Wednesday and the beginning of Lent. As such, we will be taking our Primary students (Years 3-6) to the church for Mass at 12:30pm, with all parents most welcome to attend. Some of the ashes from this Mass will be brought back to school where our Infants students will participate in an Ash Wednesday liturgy after recess at 2:30pm in the Hall. There is also a parish Mass at St Therese's church at 7pm later in the evening.

Luke Smith,
RE Coordinator



School Community News

Volunteering

Throughout the year, we welcome all parents/carers to volunteer at the school. To volunteer, you must complete the volunteer's induction via the link <https://www.mn.catholic.edu.au/families-communities/volunteers/>. This process can take up to 6 weeks, so you are encouraged to complete this early.

Family Photos

Parents ordering family photos online need to order before 9pm **THE DAY PRIOR TO PHOTO DAY**. This option isn't available online after this time, to ensure we don't miss any orders after we have left the office.

External Providers

If your child will be seeing an external provider whilst at school (eg; Guitar lessons, speech pathology) you will need to complete the attached form and return it to the school asap.

School Fees

The annual school fee statement will be emailed at end of February. When you receive your statement, please arrange for a regular Bpay, Direct Debit or an annual payment. Cash payments can be accepted at the administration office between 8.00am-3.30pm Monday to Friday or credit card payments can be taken over the phone on 4957 4922. You will find a direct debit form attached to the newsletter for your convenience. If you have a health care card (HCC), please complete the attached HCC discount form, and return it along with a copy of your HCC to admin@newlambton.catholic.edu.au. Please avoid using the Compass pay option.

Additionally, any family experiencing financial difficulty is entitled to fee assistance and will be appropriately and confidentially supported to assess what is affordable for their family. Please email the Principal, Mr Duilio Rufo directly at duilio.rufo@mn.catholic.edu.au

Vicki McSpadden

Bursar

Canteen Roster

Wed 22/2	Thurs 23/2	Fri 24/2	Mon 27/2	Tues 28/2
Kim J	Sarah B	Sally C	Pia C M	Annabel O'N

PBS – School Spirit Awards

We congratulate the following children for receiving the PBS School Spirit Award last week for demonstrating **RESPECT** by *displaying appropriate manners*:

School Spirit Award for demonstrating RESPECT by displaying appropriate manners.					
KN	Claudia Vojdanoski Frederick Jaeger	KW	Julien Abel Ashton Ferry	KL	Hudson Dingle Charlie Chalhoub
1N	Declan Perkins Laila Newburn	1W	Reuben Miller Stella Hills	1L	Evelyn Archibald Daniel Molloy
		2W	Levi Houston Zara Apostolovski	2L	Chrishelle Perera Miller Marks
3N	Jennifer Jacob James Perkins	3W	Emily Schnabel Joshua Mazun	3L	Mia Dos-Santos Oliver Frazer
4N	Georgia Phillips Lilly Carlson	4W	Amelia Hansen-Earley Noah Fletcher	4L	Oscar Yap Brooklyn Lewis
5N	Bailey Brooks Hamish McGhee	5W	Aria Haberfield Kyanna Maher	5L	Bruno Rocco Milla Glendenning
6N	Archie Caldwell Noah Manak	6W	Anna Van Den Heuval Chandler Dooley	6L	Eva Farrell Maiya Abson

DISCOVER DAUGHTERS AND DADS CRICKET



**Come and try Daughters & Dads
Cricket!**

**Tuesday 7th of March, 5:45 - 7:15pm
HUNTER SPORTS HIGH**

OR

**Wednesday 8th of March, 5:45 - 7:15pm
CHARLESTOWN SOUTH PUBLIC SCHOOL**

- For girls aged 6 - 12 years and their dads or father figures.
- 1x 90 min session of fast-paced fun activities.
- Teaches fundamental cricket skills.
- Encourages physical activity for dads and daughters.
- Facilitates quality 1:1 time for dads and daughters.

REGISTER NOW!

<https://www.daughtersanddadsicricket.com.au/nsw>



FREE



SCAN ME

Maitland-Newcastle Diocesan Sport Website

Step 1. Go to csnsw.sport website



Step 2. MN Primary Tile

Scroll down to the Diocesan/Associations section of the home page and select the Maitland Newcastle Primary Tile



Step 3.

You Are now on the MN Primary Sport Website.

- The Maitland Newcastle Primary Tile allows parents to view basic information for Primary pathway sports including event information and results, the current year's diocesan sports calendar and important notices for sports including wet weather information will now be found here.
- Any further questions beyond the sport specific information on this website should be directed to your school sport coordinator.
- No parent should register their child for any diocesan sport without seeing the school sport coordinator before applying.



To bring Christ and His message, in all its richness, into the hearts and lives of all.





HEALTH CARE CARD / PENSION CARD CONCESSION APPLICATION

Health Care / Pension Card holders are eligible for a discount off the Diocesan Tuition Fee full rate. Together with the family discount if applicable, this discount will not exceed 50% of the Diocesan Tuition Fees on the school fee account. All information will be treated with the strictest confidence, only the Principal and/or School Finance Officer have access to this application. If you require assistance in completing this application or require further financial assistance, please contact the Principal.

An Application for Health Care / Pension Card discount is to be submitted to each school your child/ren attend.

A new application for HCC/Pension Card Concession must be made at the beginning of each year.

- 1 Applicant Details : Applicant and the Cardholder must be in the same name as the person responsible for school fees. *NB: Health Care Card issued in the student's name is not valid for this concession.*

Applicant's Name: _____

Address: _____

Postcode: _____

Student's Name: _____

Year/Class: _____

Student's Name: _____

Year/Class: _____

Student's Name: _____

Year/Class: _____

- 2 Concession Entitlement: Which of the following concessions do you personally receive? Please tick and write your CRN number and expiry date.

☐

Health Care Card

CRN Number: _____

Exp Date: _____

OR

☐

Pensioner Card

CRN Number: _____

Exp Date: _____

3 Declaration

- I declare that to the best of my knowledge the information supplied in all parts of this application is correct and complete.
- I enclose a copy of my Health Care / Pension Card (signature required on the HCC / Pension card).
- I will notify the school office immediately if my circumstances change and I am no longer eligible a HCC/Pension cardholder.
- I understand the School requires a CCeS consent form to check my status with Centrelink.
- I understand that I am required to pay any other fees levied by the school, in full, unless I seek additional financial assistance with the Principal. I will advise the School if this assistance required.

Applicant's Signature: _____

Date: _____

Office Use	Tick	Family Discount Applied (%)	Eligible HCC/PCC Discount (%)
CCeS Consent Form checked by school:			





St Therese's Primary 2023 School Photos

All 2023 School Photos are to be ordered online.

To view packages and to place your order please visit

www.newcastleschoolportraits.com

and enter your code.

311530

Orders to be done before photo day to avoid late fee.

Payments can be made with any Mastercard/Visa cards.

School Packages

A Pack
\$72

B Pack
\$50

C Pack
\$42

D Pack
\$29

E Pack
\$27

Photo Album
\$27

8x10" Photo Album (Holds 32 Photos)
A great way to store your child's photos over the years.
Photo album is available for purchase online prior to photo day.
There is no charge for postage.

**EXCLUSIVE PACKAGES
AVAILABLE ONLINE**

Family Package are also available online but must be ordered by 9pm the night before Family photo day.

Family Packages

Family A Pack
\$30

Family B Pack
\$40

Newcastle School Portraits

Capturing your memories for over 30 years

www.newcastleschoolportraits.com
21 Broadmeadow Rd, Broadmeadow 2292
4965 4114

School Photo Roster 2023

Thursday 23 February

8:30	Staff Photo
9:30	6N
9:40	6W
9:50	6L
10:00	Year 6 group photo
10:10	Student Council Photo
10:20	Sport Captains Photo
10:30	KN
10:40	KW
10:50	KL
11:00 – 12:00	Family Photos
12:30	2W
12:40	2L
12:50	4N
1:00	4W
1:10	4L
1:20	Band Photo

Friday 24 February

9:30	1N
9:40	1W
9:50	1L
10:00	3N
10:10	3W
10:20	3L
10:30	5N
10:40	5W
10:50	5L
11:00 – 12:00	Family Photos

To bring Christ and His message, in all its richness, into the hearts and lives of all.





Authority Number

CDF School Account No.

DIRECT DEBIT REQUEST

Request to Debit Account

ON BEHALF OF _____ SCHOOL

YOUR DETAILS

Given name(s) Surname
 Work phone number Mobile phone number
 Address
 (Postcode)

REQUEST AND AUTHORITY TO DEBIT

Catholic Development Fund ID Number 025223 may debit and/or charge any amount through the Bulk Electronic Clearing System (BECS), from the account nominated on this form. Each debit or charge must be effected according to the Service Agreement.

DETAILS OF FINANCIAL INSTITUTION

Name and address of financial institution
 (Postcode)

PAYMENT DETAILS

School Name Suburb

Student Names

Given name(s) Surname
 (Postcode)

DETAILS OF ACCOUNT TO BE DEBITED

Account in the name of:

BSB number

Account number

SIGNATURE(S)

Before signing this section, please read the Service Agreement on the reverse. Your signature below will indicate you accept the terms of the Service Agreement and confirm that the details on this form have been checked and are correct.

If a joint account, please have all account holders sign. If the account is held by a company secretary, please have one director and the company secretary each sign.

If you are signing for and on behalf of another person or entity, please state the capacity in which you sign, in the signature box below.

Amount \$
 Frequency
 (Monthly, fortnightly, Weekly)

First payment date
 Until further notice
 Final payment date

School Reference
 (OFFICE USE ONLY)

Signature 1 Date
 OR

Signature 2 Date
 OR

1388



Direct Debit Request Service Agreement

Definitions

account means the account held at your *financial institution* from which we are authorised to arrange for funds to be debited.

agreement means the Direct Debit Request Service Agreement between you and us, including the *direct debit request*.

business day means a day other than a Saturday or a Sunday or a listed public holiday.

debit day means the day that payment is due.

debit payment means a particular transaction where a debit is made, according to your *direct debit request*.

direct debit request means the *Direct Debit Request* between us and you.

us and we and our means the Catholic Development Fund.

you means the customer(s) who signed the *direct debit request*.

your financial institution is the financial institution where you hold the *account* that you have authorised us to arrange to debit.

1. Debiting your account

By signing a *direct debit request*, you have authorised us to arrange for funds to be debited from your *account* according to the *agreement* we have with you.

We will only arrange for funds to be debited from your account:

- as authorised in the *direct debit request*;

If the *debit day* falls on a day that is not a business day, we may direct your *financial institution* to debit your *account* on the following or previous business day. If you are unsure about which day your *account* has or will be debited, please check with your *financial institution*.

2. Changes by you

If you wish to stop or defer a debit payment you must write to us at least 12 business days before the next debit day. This notice should be given to us in the first instance.

3. Your obligations

It is your responsibility to ensure that there are sufficient clear funds available in your *account* to allow a debit payment to be made.

If there are insufficient clear funds available in your *account* to meet a *debit payment*:

- you or your *account* may be charged a fee and/or interest by your *financial institution*;
- you or your *account* may be charged a fee to reimburse us for charges we have incurred for the failed transaction;
- you must arrange for the payment to be made by another method or arrange for sufficient clear funds to be in your *account* within the next 7 days or another time we agree with you so that we can process the *debit payment*.

Please check your *account* statement to verify that the amounts debited from your *account* are correct.

4. Dispute

If you believe that there has been an error in debiting your *account* you should call us on 4979 1160 and confirm the details in writing with us as soon as possible so that we can resolve your query quickly.

5. Accounts

You should check:

- with your *financial institution* whether direct debiting is available from your *account* as direct debiting is not available on all accounts offered by financial institutions.
- your *account* details which you have provided to us are correct by checking them against a recent account statement; and
- with your *financial institution* before completing the *direct debit request* if you have any queries about how to complete the *direct debit request*.

Warning: if the account number you have quoted is incorrect, you may be charged a fee to reimburse our costs in correcting any deductions from:

- an *account* you do not have authority to operate; or
- an *account* you do not own.

6. Confidentiality

We will keep any information (including your *account* details) in your *direct debit request* confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction, or disclosure of that information.



1 December 2022

Dear Parents and Carers,

Re: 2023 Fees, levies and family discount

Each year, we review our fees and levies to ensure we can maintain and operate our schools at a high standard, now and into the future. While a significant portion of the cost of education is provided by State and Commonwealth Governments, the contribution of parents and parishes is still important in achieving that purpose.

We seek to make Catholic diocesan schools as affordable as possible and aim to keep your family's contribution as low as possible whilst achieving the strongest educational and spiritual outcomes for the over 20,000 students across our 58 schools. **Importantly, we are committed to ensuring that no child will be denied a Catholic education because of a family's genuine inability to cover the fees.**

This year, we have continued to support many families across our Diocese by reducing their fees or arranging other payment plans. **We will continue to support families facing genuine hardship.**

For families with multiple children attending Diocesan Catholic Schools, we are maintaining the Family Discount at 2022 levels. Furthermore, for families with limited financial resources, discounted tuition fees are provided to Health Care and Pension Card holders who continue to receive a 50% discount off the Diocesan Tuition fee for each member of the family.

In 2023, Diocesan Tuition Fees will increase by 5%, with the Family School Building Levy increasing by 5%. Further detail outlining our 2023 Fees, Levy and Contributions is attached.

This year in the face of rising construction costs, we have continued to upgrade existing schools' facilities and amenities, whilst investing in new school building works across the Diocese.

In establishing these fees and levies, we have sought to ensure the best possible learning environment for your children. We thank you for your continued support of our schools and **assure families that where affordability is a real issue, you will be supported in your need.**

With every thanks, yours sincerely

Father Gregory Barker
Diocesan Administrator

Gerard Mowbray
Director of Schools

Catholic Schools Office | Diocese of Maitland-Newcastle

PO BOX 741 Newcastle NSW 2300 | 841 Hunter Street Newcastle West 2302
P 02 4979 1200 F 02 4979 1209 E Info@mn.catholic.edu.au ABN 79 469 343 054



www.mn.catholic.edu.au

2023 Fees, Levy and Contributions

Tuition Fees

In 2023, Diocesan Tuition Fees will be as follows.

Scholastic Year	Annual tuition fee	Difference from 2022	Difference per week
Kinder to Year 6	\$1,377	\$65 or 5% per annum	\$1.25 per calendar week
Year 7 to 10	\$1,882	\$90 or 5% per annum	\$1.73 per calendar week
Year 11 to 12	\$2,860	\$136 or 5% per annum	\$2.61 per calendar week

Family Discount

In 2023, the Family Discount will be maintained at the 2022 level and is applied to the full rate of Tuition Fees for families with multiple children attending Diocesan Catholic Schools as follows;

Family size	2023 discount (per child)
1 child family	No discount
2 child family	15%
3 child family	25%
4+ child family	50%

Affordability and support

The Diocese is committed to ensuring that no child will be denied a Catholic education because of a family's genuine inability to cover the fees.

To assist families with limited financial resources, discounted tuition fees are provided to Health Care and Pension Card holders. Discounted tuition fees are provided to Health Care and Pension Card holders. The discounted tuition fee is 50% of the full rate for each child and the discount is only applied to the Tuition Fee.

Additionally, any family experiencing financial difficulty is entitled to fee assistance and will be appropriately and confidentially supported to assess what is affordable for their family. The school principal can be contacted to discuss these matters.

Together with parents, clergy and school staff, we are committed to offering children and young people in the Maitland-Newcastle Diocese a school environment in which their faith and education can be nurtured, and their potential can be realised. We value the opportunity to work in partnership with parents and carers and thank you for your continuing support.

APPLICATION FOR A CATEGORY 5 CONTRACTOR TO PROVIDE SERVICES TO A STUDENT IN A DIOCESAN SCHOOL

1. Details of responsible adult and student			
1.1 Responsible adult's name			
1.2 Mobile		1.3 Email	
1.4 Relationship to student			
1.5 Student's name			
1.6 Grade			
1.7 Class teacher			
2. Details of category 5 contractor and requested access			
2.1 Contractor's name			
2.2 Trading or company name			
2.3 Address			
2.4 Mobile		2.5 Email	
2.6 Contracted service to be provided			
2.7 Frequency / duration	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly Other: _____ Start time for service: _____ Duration of service: _____		
2.8 Start date of service		2.9 Review / end date of service	

3. Declaration and consent for the contractor to provide the contracted service to my child

I, _____ am the responsible
Name of parent / guardian
adult making this application for a third-party contractor to provide a service in St Therese's
Primary School

By signing this document, I:

- State that I have used reasonable care to ascertain that the Contractor has the appropriate qualifications, licences, certifications and professional memberships necessary to provide the contracted service to my child, as listed in section 2.6 of this application.
- State that I have used reasonable care to ascertain that the Contractor holds public liability insurance.
- Consent for the Contractor to have unsupervised access to my child for the purposes of conducting the contracted service.

I confirm that I have advised the Contractor that:

- Prior to being given access to the School, the Contractor must show their current WWCC status, using the *Service NSW* application. Being unable or refusing to do so will result in the Contractor being refused entry.
- The Contractor will be required to complete a *Safeguarding Commitment for Contractors Working with the Diocese of Maitland-Newcastle* form and submit it to the School.
- The contractor is granted access to the School for the singular purpose of providing my child the contracted service and should minimise contact with any other child.
- He/she will consult with my child's class teacher or the School leadership about any relevant information that the Contractor may have in relation to my child and will share information about my child.

Signed:

Date: _____



Australian Government
Department of Education

Collection Notice for parents/guardians

2023 Student Residential Address and Other Information

The Australian Government Department of Education (the department) would like to notify you that we have requested for your child's school to provide residential address and other information.

Under the *Australian Education Regulation 2013*, the school is required to provide the department with the following information about each student at the school:

- Names and residential addresses of student's parent(s) and/or guardian(s)
- Student residential address (excluding student names)
- Whether the student is a primary or secondary student (education level)
- Whether the student is boarding or a day student (boarding status).

The school collects the above information by generating a unique and unidentifiable – student reference number (SRN) for each student record. The school only uses the SRN for this collection. It is not allowed to be used for any other purpose. The number only indicates to the department that each record provided is for one student.

Purpose of the collection

The Student Residential Address and Other Information Collection (the Collection) informs Australian Government school education policy and helps ensure funding for non-government schools is based on need.

The information collected will be used to inform school funding calculations. It is combined with Australian Bureau of Statistics (ABS) data to calculate a non-government school community's capacity to contribute to schooling costs.

From 2020, the department introduced a new measure of capacity to contribute: the Direct Measure of Income (DMI). The DMI is based on the median income of non-government school students' parents or guardians using the Collection data. Find more information about the DMI on the [What is the methodology for the Direct Measure of Income \(DMI\)? Department web page](#).

Use and disclosure of personal information

Your personal information is protected by law under the *Privacy Act 1988* (Cth) (Privacy Act). Personal information is information or an opinion about an identifiable individual. Personal information includes an individual's name and contact details.

Any use or disclosure of your personal information must occur in accordance with Privacy Act and the *Australian Education Act 2013* and *Australian Education Regulation 2013*.

Your personal information provided to the department through the Collection may be:

- disclosed to the ABS for the purposes of capacity to contribute calculations and analysis as a part of the Multi-Agency Data Integration Project (MADIP). Find more information about MADIP on the ABS website [MADIP page](#).
- disclosed to a contracted auditor where the department may from time to time, carry out an audit of a school's collection submission. The contracted auditor compares the school's submission with the school's student enrolment information. The contracted auditor will not use the information for any other purpose.

- disclosed to its service providers for the purposes of providing the department with information and communications technology support services.
- used or disclosed where it is otherwise required or authorised by law.

The department does not intend to disclose your personal information to any overseas recipients.

Find the department's privacy policy on the [Department of Education](#) website which includes information on:

- how individuals can access and seek correction of personal information held by the department;
- how complaints about potential breaches or breaches of the Privacy Act can be made;
- how the department will deal with these complaints.

The department commissioned an independent privacy impact assessment (PIA). The PIA assesses the flows of information under the Collection, compliance with the Privacy Act and measures in place to safeguard the personal information being collected. The current version is available on the [2018 Student Residential Address Collection: Additional Required information Privacy Impact Assessment web page](#).

What do you need to do?

You are not required to do anything. Your school is responsible for providing the department with the requested details; however, you can contact the school to update your family's details.

Contacts for further information

Your school can provide additional information about the Collection process.

Alternatively, please visit the [SchoolsHUB Address Collection help and support page](#).

To contact the department about privacy-related matters, email privacy@education.gov.au or write to:

Privacy Officer
Legal Services
Department of Education
LOC: CS0MA1
GPO Box 9880
Canberra ACT 2601





2023 Rugby in Schools Program

Dear, Principal / Sports Co-Ordinator,

The Waratahs Junior Rugby Union Club has successfully held a 7-a-side Rugby Gala Day in the past few years, and this has evolved into our Rugby in schools' program. The program aims to introduce the game of Rugby to as many students as possible, in order, to grow The Waratahs Juniors, to grow the game itself and most importantly to provide local primary school students with the opportunity to participate in a great game.

In 2022 we introduced Rugby to around 500 local primary school students and 130 students from four schools participated in our Mixed 7-a-side Gala Day in October, which was a wonderful success. This program has been a work in progress and has been gaining ground over the past few years. We have the support of The Positive Rugby Foundation, The Hawthorne Club, NSW Rugby development officers and Hunter Junior Rugby Union. We want to make this an event that all the children look forward to each year;

Term 1 2023 Introduction to Rugby visits - Representatives of The Waratahs Juniors will be visiting local primary schools in term 1 of 2023 to introduce students from Years 3 to 6 to the game of rugby. This is at no cost to the school and tailored to individual school's needs. These sessions last for around 45mins, the aim is to teach the children about the wonderful game of Rugby Union.

The Introduction to Rugby sessions will be delivered by trained volunteer coaches with Smart Rugby Coaching accreditations and Working with Children Checks. They will be assisted by our Coaching Coordinator, Mitch Coppock, and Chris Grieve and myself, The Rugby in School's Coordinator.

If your school would like to participate in one of these sessions, please contact me, my contact details are listed below. If the Introduction to Rugby sessions is successful at your school, and your students would like more Rugby sessions at school, we can connect the school with NSW Rugby Development Officer for Newcastle Brent Dale to run further sessions at your school.

Get into Rugby

We will also be running "Get into Rugby" sessions outside of school hours at Number 2 Waratah Oval at 5pm that started on Tuesday 7th February 2023, and ongoing until our regular season commences. We would love the opportunity to promote this initiative through your school's social media or attend an assembly to speak to the students about Rugby and our club or hand out flyers. Please contact me with any questions. You would have already received our flyer about this program to add to your school's newsletter

Our Mission: To provide the BEST junior rugby experience for players, families, and officials



2023 Rugby in Schools Program

Late Term 3 / early Term 4 2023 – Gala Day clinics and Mixed 7-a-side Gala Day, will be held again in late Term 3 or early Term 4 2023. To increase knowledge, enjoyment and most importantly safety of the students participating in the Gala Day. The Waratahs Juniors will hold specific coaching clinics at participating schools prior to the Gala Day – all at no costs to the schools.

Safety in sport is always a major focus for The Waratahs and as an added safety measure we will be offering mouth guards to students at the minimal cost of \$5. We would love to have your school participate in any or all parts of our 2023 Rugby in Schools Program. If your school wants to be involved, please tell us by contacting me through the email or mobile number below.

Girls Rugby Day

At the end of last year, we put forward a new initiative for a Girls Rugby Day. This is an extra day to our Rugby in Schools program that will be a girls-specific Rugby Day held in mid to late March this year, at Waratah Oval. This program will be aimed at girls in Yrs. 5 and 6 along with Yrs. 7 and 8 in the age groups of U12 through to U16. We are in the early planning stages of this event and look forward to hearing from you if you have any girls that would be interested in this specific day.

Regards and Thanks

De-Anne Chatillon

Rugby in Sports Coordinator

Email: thewaratahsjuniorrugby@email.com

Ph:0412050750

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